

Town of LaGrange

120 Stringham Road

LaGrangeville, NY 12540

(845)452-1830

APPLICATION FOR PUBLIC ACCESS TO RECORDS (FOIL)

To: Records Access Officer

Date: _____

Under the provisions of the New York Freedom of Information Law, Article 6 of the Public Officers Law, I am requesting the following from **Dept:** _____ **Name:** _____

Tax Grid#: _____ **Subdivision Name:** _____

(Please be exact)

Applicant / Representing: _____

Address: _____ **E-Mail:** _____

Phone#: _____ **Cell#:** _____

I am aware that I am responsible to pay for all reproduction fees for this request @ .25 for 8 1/2 x 11, .50 for 11 x 14 and \$1.00 for 11 x 17.

Signature

Response To Applicant:

___ **Approved:** You may see and / or copy (this) (these) records(s) as follows:

___ **Denied:** (for the reason(s) checked below)

- ___ Exempted by statute other than Freedom of Information
- ___ Privilege Info (attorney / client)
- ___ Would impair contract awards or collective bargaining agreements
- ___ Record is not maintained by this agency
- ___ Unwarranted invasion of personal privacy
- ___ Record of which this agency is legal custodian cannot be found
- ___ Other: _____

Date

Available: _____ **Time:** _____ **Place:** _____ **#Copies:** _____ **Fee:** _____

Any person denied access to records may appeal the denial with the Town Board of the Town of LaGrange within 30 days of the denial. Such appeals should be addressed to the Supervisor of the Town of LaGrange, LaGrange Town Hall, 120 Stringham Road, LaGrangeville, NY 12540

Signature: _____ **Title:** _____ **Date Completed:** _____